



School Safety Survey: Policies, Programs, and Practices

Research and Policy Division
Arizona Department of Education
Phoenix, Arizona 85007

Please have this survey completed by the person most knowledgeable about your school's disciplinary actions, like a principal, assistant principal, school resource officer, or probationary officer. However, please provide the principal's responses on question 16. The respondent might have to procure some information from the district office in order to complete this survey. Please keep a copy of the completed survey for your records.

Please note that this is a new survey and is mandated by the legislature. It is not in any way tied to CHAPPS or any other survey regarding school safety.

You are one of the 317 schools that have been randomly selected for this survey and your cooperation is required to make the results comprehensive, accurate, and timely. All information provided will be kept **strictly confidential**, and will be used by the Research and Policy Division, Arizona Department of Education, only for research, analysis, and preparing scientific reports. Any information **publicly released** (such as statistical summaries) will be in a format that does not personally identify you or your school/ district.

CTDS Code: _____

Title/Position: _____

Number of years at this school: _____

Best days and times to reach you (if some input is not clear to the staff): _____

**PLEASE RETURN COMPLETED SURVEY IN
THE SELF ADDRESSED ENVELOPE TO:**

Research and Policy Division
Arizona Department of Education
1535 West Jefferson Street, Bin #6
Phoenix, Arizona 85007

IF YOU HAVE ANY QUESTIONS, CONTACT

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The time required to complete this information collection is estimated to average 1 hour, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

PLEASE RESPOND BEFORE 02/15/01.

Definitions

The following words are underlined wherever they appear in the questionnaire.

At school / at your school — include activities happening in school buildings, on school grounds, on school buses, and at places that are holding school-sponsored events or activities. Unless otherwise specified, only respond for those times that were normal school hours or school activities/events were in session.

Crime — any incident that violates any Federal, State, or local law, or statute, as opposed to simple violations of school rules.

Firearm/explosive device — any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

Physical attack or fight — an actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.

Probationary Officer (PO) — a juvenile probation officer is a sworn court appointee who provides school information to the court used to determine if a juvenile is detained or returned to the community. The PO is knowledgeable about the court system and provides accurate information to students and parents. The PO may also provide law related education in the school.

School Resource Officer (SRO) — a school resource officer is a sworn law-enforcement officer whose central mission is to keep order on campus through proactive measures such as providing instruction in law-related education. The SRO has the legal authority to arrest, but the more common day to day roles are those of law-related educator and role model.

Special education student — a child with a disability, defined as mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities, and who needs special education and related services and receives these under the Individuals with Disabilities Education Act (IDEA).

Violence — actual, attempted, or threatened fight or assault.

Weapon — any instrument or object used with the intent to threaten, injure, or kill. Includes look-alikes if they are used to threaten others.

Section One: Characteristics of school policies (Questions 1 and 2)

1. During the 1999-2000 school year, was it a practice of your school to do the following? *(If your school changed its practices in the middle of the school year, please answer regarding your most recent practice. Circle one response on each line.)*

	Yes	No
a. Require visitors to sign or check in at all times	1	2
b. Post trespassing laws at strategic locations on campus.....	1	2
c. Control access to classrooms during school hours (e.g., locked doors).....	1	2
d. Control access to school buildings during school hours (e.g., locked doors)	1	2
e. Control access to school grounds during school hours (e.g., locked gates)	1	2
f. Control access to school grounds after school hours (e.g., locked gates)	1	2
g. Close the campus for all students during lunch	1	2
h. Require students to pass through metal detectors each day	1	2
i. Require visitors to pass through metal detectors during each visit.....	1	2
j. Perform one or more random metal detector checks on students	1	2
k. Use one or more random dog sniffs to check for drugs	1	2
l. Perform one or more random sweeps for contraband (e.g., drugs or <u>weapons</u>), but not including dog sniffs	1	2
m. Require drug testing for any student (e.g., athletes)	1	2
n. Require students to wear uniforms	1	2
o. Enforce a dress code	1	2
p. Provide a printed code of student conduct to students.....	1	2
q. Provide a printed code of student conduct to parents	1	2
r. Provide school lockers to students.....	1	2
s. Require clear book bags or ban book bags on school grounds	1	2
t. Require students to wear badges or picture IDs at all times	1	2
u. Require faculty and staff to wear badges or picture IDs at all times.....	1	2
v. Require visitors to wear badges or IDs at all times.....	1	2
w. Use one or more security cameras to monitor the school	1	2
x. Provide telephones in all classrooms	1	2
y. Prohibit all tobacco use on school grounds.....	1	2
z. Enforce a zero tolerance policy for the following:		
Violence.....	1	2
Fighting.....	1	2
Weapons	1	2
Firearms	1	2
Substance Abuse.....	1	2
Tobacco	1	2
Alcohol	1	2
Others (Specify)	1	2

2. Does your school have a written plan that describes procedures to be performed in a crisis situation? *(Circle one response.)*

Yes 1
No 2

Section Two: School violence prevention programs and practices (Questions 3 to 16)

3. During the 1999-2000 school year, did your school have a program intended to prevent or reduce violence? (Circle one response.)

Yes 1
No 2

If no, skip to question 5.

4. During the 1999-2000 school year, did your program intended to prevent or reduce violence include the following components for students? If a program has multiple components, answer “yes” for each that applies. (Circle one response on each line.)

	Yes	No
a. Prevention curriculum, instruction, or training for students (e.g., social skills training).....	1	2
b. Behavioral or behavior modification intervention for students	1	2
c. Counseling, social work, psychological, or therapeutic activity for students.....	1	2
d. Individual attention/mentoring/tutoring/coaching of students by students or adults	1	2
e. Recreational, enrichment, or leisure activities for students	1	2
f. Student involvement in resolving student conduct problems (e.g., conflict resolution or peer mediation, student court).....	1	2
g. Programs to promote sense of community/social integration among students	1	2
h. Hotline/tipline for students to report problems.....	1	2

5. During the 1999-2000 school year, did your school do the following to prevent or reduce violence? (Circle one response on each line.)

	Yes	No
a. Training, supervision, or technical assistance in classroom management for teachers.....	1	2
b. Review, revision, or monitoring of school-wide discipline practices and procedures	1	2
c. Training faculty or staff in crime prevention.....	1	2
d. Reorganizing school, grades, or schedules (e.g., school within a school, “houses” or “teams” of students).....	1	2

6. In the last 3 years, did your school complete any architectural or environmental modifications to reduce opportunities for crime and violence? (Circle one response.)

Yes 1
No..... 2

7. Which of the following does your school do to involve or help parents? (Circle one response on each line.)

	Yes	No
a. Have a formal process to obtain parent input on policies related to school crime and discipline.	1	2
b. Provide training or technical assistance to parents in dealing with students’ problem behavior ..	1	2
c. Have a program that involves parents <u>at school</u> helping to maintain school discipline.....	1	2

8. During the 1999-2000 school year, at what times did your school regularly use law enforcement or security services at school? (Circle one response on each line.)

	Yes	No
a. At any time during school hours.....	1	2
b. While students were arriving or leaving	1	2
c. At selected school activities (e.g., athletic and social events, open houses, science fairs)	1	2
d. When school/school activities not occurring	1	2
e. Other (please specify)	1	2

9. On average, how many hours per week did at least one law enforcement or security person provide law enforcement or security services, wear a uniform or other identifiable clothing, or carry a firearm at your school? If two or more people did these in the same hour, count that as only 1 hour. Enter zero "0" if not applicable.

Total number of hours that at least one paid law enforcement or security person

- a. Was on duty per week, on average _____ hours
- b. Wore a uniform or other identifiable clothing _____ hours
- c. Carried a firearm..... _____ hours

10. During the 1999-2000 school year, did your school have a school resource officer (SRO)?

Yes 1
No..... 2

If no, skip to question 12.

11. During the 1999-2000 school year, did your school have a SRO who was responsible for duties other than law enforcement and/ or security services?

Yes 1
No..... 2

12. During the 1999-2000 school year, did your school have a probationary officer (PO) who stayed on campus at your school?

Yes 1
No..... 2

13. During the 1999-2000 school year, how was the SRO/PO in your school funded? (Circle all applicable.)

- a. Arizona School Safety Program..... 1
- b. School/ District Dollars 2
- c. Local government (county/ city) 3
- d. Other (Specify)..... 4

14. During the 1999-2000 school year, did your school or district train any teachers or aides to recognize early warning signs of potentially violent students? Please consider only classroom teachers or aides, and not administrators or counselors. (*Circle one response.*)

Yes 1

No..... 2 ***If no, skip to question 16.***

15. How many classroom teachers or aides were involved in the training? On average, how many hours of training did each of those teachers or aides receive during the 1999-2000 school year? (*Round to the nearest half hour.*)

- a. Number of classroom teachers or aides involved in training _____
b. Average number of hours of training per participant in 1999-2000 ... _____

16. To what extent do the following factors limit your school's efforts to reduce or prevent crime? (*Circle one response on each line.*)

*Please have the principal
respond here.*

	Limit in major way	Limit in minor way	Does not limit
a. Lack of or inadequate teacher training in classroom management	1	2	3
b. Lack of or inadequate alternative placements/programs for disruptive students	1	2	3
c. Likelihood of complaints from parents.....	1	2	3
d. Lack of teacher support for school policies	1	2	3
e. Lack of parental support for school policies.....	1	2	3
f. Teachers' fear of student reprisal.....	1	2	3
g. Fear of litigation	1	2	3
h. Teacher contracts	1	2	3
i. Inadequate funds.....	1	2	3
j. Inconsistent application of school policies	1	2	3
k. Fear of district or state reprisal	1	2	3
l. Federal policies on disciplining disabled students	1	2	3
m. Other federal policies on discipline and safety	1	2	3
n. State or district policies on discipline and safety	1	2	3
o. Unwillingness of administration to report crime to public	1	2	3
p. Lack of / or inadequate availability of time	1	2	3

Section Three: School characteristics (Questions 17 to 26)

17. As of October 1st, 2000, what was the total enrollment at your school? _____
18. What percentage of your current students fit the following criteria?
- a. Eligible for free or reduced-price lunch..... _____%
 - b. Limited English proficient (LEP) _____%
 - c. Special education students _____%
 - d. Male..... _____%
 - e. White _____% Hispanic _____% Native American _____% Black _____% Asian _____% Others _____%
(Specify) _____
 - f. Below 15th percentile on standardized tests _____%
19. How many classroom changes do most students make in a typical day? *(Count going to lunch and then returning to the same or a different classroom as two classroom changes. Do not count morning arrival or afternoon departure.)*
- Typical number of classroom changes _____
20. How many paid staff are at your school in the following categories?
- | | Full time | Part time |
|----------------------------------------------------------------|-----------|-----------|
| a. Classroom teachers | _____ | _____ |
| b. Counselors/mental health professionals..... | _____ | _____ |
| c. <u>Special education</u> teachers | _____ | _____ |
| d. Classified Staff (aides, security, clerical, support) | _____ | _____ |
21. How would you describe the crime level in the area where your school is located? *(Choose only one response.)*
- High level of crime 1
 - Moderate level of crime 2
 - Low level of crime..... 3
 - Mixed levels of crime 4
 - Don't know 5
22. How would you describe the level of safety in your school? *(Choose only one response.)*
- Very Safe 1
 - Safe 2
 - Unsafe..... 3
 - Very unsafe..... 4
 - Don't know 5
23. Which of the following best describes your school? *(Circle one response.)*
- | | | |
|----------------------------------------------|---|-------------------|
| Regular school | 1 | Grade range _____ |
| Charter school..... | 2 | Grade range _____ |
| Have magnet program for part of school | 3 | Grade range _____ |
| Totally a magnet school..... | 4 | Grade range _____ |
| Other <i>(specify)</i> | 5 | Grade range _____ |
24. On average, what percentage of your students are absent without excuse each day? _____%
25. In 1999-2000, how many students transferred to or from your school after the school year had started? Please report on the total mobility, not just transfers due to disciplinary actions. *(If a student transferred more than once in the school year, count each transfer separately.)*
- a. Transferred to the school _____
 - b. Transferred from the school..... _____
26. Please provide the following dates.
- a. Starting date for your 1999-2000 academic school year..... ____/____/1999
 - b. Ending date for your 1999-2000 academic school year..... ____/____/2000
 - c. Date you completed this questionnaire ____/____/2001